



## **SHANNON JOBES** **Vice President** **Administration**

*The Administration division provides coordination and direction of organizational resources, financial services and administers the computer system.*

As Vice President of Administration for the St. Joseph Area Chamber of Commerce, Shannon Jobs oversees all administrative activities including finance and investment, personnel, technology, insurance and benefits and administrative support functions. She also provides the financial support to the St. Joseph Downtown Partnership Corporation, the St. Joseph Business Park Corporation, the St. Joseph Regional Port Authority, Urban Core Capital Corporation, as well as the St. Joseph Area Community Partnership LLC.

Ms. Jobs serves as the staff liaison for the Chamber's Finance and Audit Committee.

Before joining the Chamber on January 2, 1990, Ms. Jobs worked three part-time jobs while attending college. She served as the Deputy City Clerk for the City of Fairfax MO, Store Manager for Smith Tobacco Store and was an Accounting Clerk for the Fairfax Elevator Company.

Ms. Jobs graduated magna cum laude from Northwest Missouri State University, Maryville, MO, with a Bachelor of Science degree in Accounting and also received her Masters of Business Administration with an accounting emphasis from NWMSU. In June 2003, She received a Certificate in Nonprofit Organization Management from the Institute for Organization Management held at the University of Georgia.

Ms. Jobs resides in St. Joseph with her husband Jeff, and their four dogs.

**E-mail:** [jobs@saintjoseph.com](mailto:jobs@saintjoseph.com)

**Voice:** 816/364-4111